

Appendix A

Meeting Date	Agenda Item	Background / Purpose	Link to Area / Corporate Priorities	Lead Officer (Lead Member)
April 2008	Somerset County – Highways maintenance programme*	Kim Sharp of Somerset County Highways will present his regular Highway Maintenance report.	<i>To be added</i>	Kim Sharp, Somerset County Highways (SCC Cllr Tony Shire)
April 2008	Local Action for Rural Communities	To advise Members of the bid for funding to the SW Regional Development Agency (RDA), by Somerset County Council, to the Local Action for Rural communities programme.		Charlotte Jones, Head of Area Development – North (Cllr Paull Robathan, Portfolio Holder – Finance, Revenues & Support Services)
April 2008	Area North Development Plan – final report 2007-08	End of year monitoring report of the Area North Development Plan for 2007-08, recording achievements against targets, and proposed targets for 2008-09.		Charlotte Jones, Head of Area Development – North (Cllr Patrick Palmer, Chairman)
May 2008	Area North Development Plan – 2008-09	Presentation of new ADP for 2008-09, including the Area North capital programme		Charlotte Jones, Head of Area Development – North (Cllr Patrick Palmer, Chairman)
May 2008	Frontline Member's grants – final report	Final report on the pilot Frontline Councillor Grant scheme.		Madelaine King-Oakley, Area Support Team Leader (North) (Cllr Patrick Palmer, Chairman)
May 2008	Area North Community Safety Action Panel – update report	A report from the Area North Community Safety Action Panel; including the revised Area North Community Safety Action Plan for 08-09. Representatives of the panel will attend.		(Cllr Sue Steele, appointed member to ANSCAP)
May 2008	Appointments to outside bodies 2008-09	A report to secure the appointment of members of the Area Committee to represent SSDC on various outside bodies, and to report back from previous years activities		Angela Cox, Committee Administrator (Cllr Patrick Palmer, Chairman)

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June 2008	Revenue & Capital Outturn Report	Annual monitoring report		Jayne Beevor, Principal Accountant (Financial Services) (Cllr Paull Robathan, Portfolio Holder – Finance, Revenues & Support Services)
June 2008	<i>Sports Development in Area North (including Sports Centre Management)</i>			<i>Jake Hannis, Senior Sport Development Officer</i> <i>(Cllr Sylvia Seal, Portfolio Holder for Leisure, Culture & Well-Being)</i>
June 2008	<i>Affordable Housing in Area North</i>	<i>A report to provide the basis for discussion at the Area Committee on Rural Exception Schemes and the provision of affordable housing by Registered Social Landlords. Invitees from SSDC Housing, Community Council for Somerset, South Somerset Homes.</i>		<i>Report compiled by Charlotte Jones – Head of Area Development – North</i>
July 2008	<i>Car Parking Strategy Update</i>			<i>Nigel Collins, Transport Strategy Officer</i> <i>(Cllr Peter Seib, Portfolio Holder for Economy, Planning and Transport)</i>
July 2008	Streetscene Service	To update the Area Committee on the work of the SSDC Streetscene service, including service targets and achievements in Area North.		Chris Cooper, Head of Streetscene (Cllr Jo Roundell Greene, Portfolio Holder for Environment & Property)
July 2008	Area Development Plan Monitoring – quarterly update			Charlotte Jones, Head of Area Development – North (Cllr Patrick Palmer, Chairman)

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August 2008	Budget Monitoring Report	Regular quarterly monitoring report on the current financial position of the Area North Committee		Jayne Beevor, Principal Accountant (Financial Services) (Cllr Paull Robathan, Portfolio Holder – Finance, Revenues & Support Services)
August 2008	Area North Community Safety Action Panel Update	A report from the Area North Community Safety Action Panel, Representatives of the panel including Avon and Somerset Constabulary will attend.		Charlotte Jones, Head of Area Development – North (Cllr Sue Steele appointed member to ANSCAP)
August 2008	Welfare benefits take up programme	To update the Area Committee on the work of the Welfare benefits take up programme, including service targets and achievements in Area North.		Fiona Johnson, Senior Housing Support Officer
Sept 2008	Play and Youth Service – update report			Rob Parr, Senior Play & Youth Facilities Officer (Cllr Sylvia Seal, Portfolio Holder for Leisure, Culture & Well-Being)

* Kim Sharp will visit Area North Committee prior to the meeting to discuss any Highways issues that Ward Members may have.

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